



COVID Safety Reopening Policies

Comprehensive Substitute Solutions

Updated 8-14-2020

Face Masks are Required

Per Ohio Governor DeWine, all staff are required to wear cloth face masks while on school property. As recommended by the American Academy of Pediatrics, unless special circumstances apply, all students in all grade levels (PreK-12), will wear a cloth face mask in instances where six feet of social distance is not feasible. Students will be expected to bring to school and wear their own face mask at school every day. This is critical to provide a safe and healthy environment for all.

Follow the District Reopening Plan

Reopening Plans Highlights:

- Students will maintain minimum 3 feet distance, 6 feet when possible.
- Hand sanitizer available throughout school.
- Food service will be grab and go. Eating locations vary by school.
- Drinking fountains are closed.
- Recess will continue at most schools.
- Some schools will conduct temperature checks of students and staff.

Personnel Daily Health Screening is Required

On days which you have a school assignment, substitute personnel must perform a personal health screening prior to reporting to school.

If you have a fever over 100 degrees, or any of the following symptoms: Fever, Chills, Cough, Shortness of breath or difficulty breathing, Muscle or body aches, Headache, New loss of taste or smell, Sore throat:

- Do NOT report to work
- Email Matt.Wendeln@hcesc.org
- Call the school and inform them you are not feeling well and cannot report
- **Can return to work after 72 hours symptom-free without use of fever-reducing medication**

BECOME ILL during the school day

If you become ill during the school day

- Call the school office / nurse
- Ensure you are wearing a mask
- Collect your belongings and remove yourself from proximity to students and staff
- After leaving school, email Matt.Wendeln@hcesc.org
- **Can return to work after 72 hours symptom-free without use of fever-reducing medication**

EXPOSED to a POSITIVE TEST

If you have been exposed to someone who has tested positive for COVID-19 (exposure means within 6 feet of the individual who tested positive for a cumulative time of 15+ minutes anytime throughout the day with or without masks):

- Email Matt.Wendeln@hcesc.org
- Matt Wendeln will contact any schools in which you have worked within the past 14 days
- Quarantine for 14 days (even if you test negative)
- Read the COVID testing guidelines at [this link](#)
- **Can return to work after 72 hours symptom-free without use of fever-reducing medication**

EXPOSED to a PENDING TEST

If you have been exposed to someone with a pending COVID-19 test

- Do not report to work
- Stay home until the results of the test are known
- Follow procedures above if the test is positive

TEST POSITIVE for COVID-19

If you test positive for COVID-19

- **Quarantine for minimum of 10 days**
- **Can return to work after 72 hours symptom-free without use of fever-reducing medication AND**
- **Written release is received** from the Clermont or Hamilton County Public Health Department

STUDENT WITH SYMPTOMS

If a student comes to class with concerning symptoms:

- Be sure student has mask
- Have student step into hallway with belongings
- Call clinic/office for health escort & to disinfect desk and surrounding area
- Sanitize hands and ensure students do as well
- Record close contact information for contact tracing if necessary (those within 6 feet for > 15 minutes)

COVID Testing

Criteria for testing:

- Healthcare worker and any public safety worker with suspected exposure
- Recent contact with a COVID-19 positive patient
- Experiencing shortness of breath, fever, body aches, cough
- Any symptoms of COVID-19 with high-risk medical conditions

Testing Locations:

Clermont County: <https://ccphohio.org/COVID-19-testing-locations/>

Hamilton County: <https://www.hamiltoncountyhealth.org/announcements/testing-sites/>

FFCRA

The Families First Coronavirus Response Act (FFCRA or Act) requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

https://www.dol.gov/sites/dolgov/files/WHD/posters/FFCRA_Poster_WH1422_Non-Federal.pdf